

# PRIVACY NOTICE

## CCTV in the Centrix Office Foyer

---

CCTV cameras operate in the Level 4 entrance foyer of Centrix' Ellerslie offices.

CCTV cameras operate 24 hours a day, 7 days a week.

---

These cameras may collect personal information and images of people as they walk through this area. The information collected from the CCTV may be used to:

1. help to ensure the safety and security of our staff, contractors and visitors;
2. help to ensure the security of Centrix' offices and all property within our offices;
3. prevent, detect and deter criminal behaviour; or
4. investigate and manage visitor incidents, complaints, misconduct or any inappropriate behaviour.

Any footage collected via CCTV may be used for these purposes, or any other purpose permitted or required by law. We do not use any facial recognition technology or record audio.

CCTV footage will be held by Centrix for 60 days before it is automatically overwritten. Footage will only be reviewed for a purpose set out above. The footage may be held for longer than 60 days if it is relevant to a purpose, and it may be also used for evidentiary purposes. If Centrix believes the footage shows any potential criminal behaviour, it may be provided to the Police.

Visitors to our offices can request access to and correction of any personal information held on the CCTV footage by contacting:

**Bill Coleman,**  
Compliance Manager  
bill.coleman@centrix.co.nz